



Kim Webber B.Sc. M.Sc.
Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Tuesday 5 December 2017

COUNCIL MINUTE BOOK

These Minutes are not included on the Council Agenda (except for specific items, which may be included on the Agenda, if necessary) but are enclosed for information for the Council Meeting on Wednesday 13 December 2017.

1. MINUTES OF CABINET AND OVERVIEW AND SCRUTINY COMMITTEES

1A	MINUTES OF CABINET HELD ON 7 NOVEMBER 2017	1 - 8
1B	MINUTES OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE HELD ON 23 NOVEMBER 2017	9 - 12
1C	MINUTES OF CORPORATE OVERVIEW & SCRUTINY COMMITTEE HELD ON 12 OCTOBER 2017	13 - 22

2. LICENSING SUB - COMMITTEES

2A	MINUTES OF LICENSING SUB - COMMITTEE HELD ON 27 OCTOBER 2017	23 - 24
----	--	---------

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

For further information, please contact:
Julia Brown on 01695 585065
Or email Julia.brown@westlancs.gov.uk

CABINET

HELD: Tuesday, 7 November 2017

Start: 7.00pm

Finish: 7.15 pm

PRESENT:

Councillor: Councillor Ian Moran (Leader
in the Chair)

Councillors: Portfolio

Councillor Claire Cooper	Portfolio Holder for Communities and Older People
Councillor Jenny Forshaw	Portfolio Holder for Housing and Landlord Services
Councillor John Hodson	Portfolio Holder for Planning
Councillor Kevin Wright	Portfolio Holder for Health and Community Safety

In attendance: Councillor D Westley
Councillors

Officers: Kim Webber, Chief Executive
Dave Tilleray, Director of Leisure and Wellbeing
Jacqui Sinnott-Lacey, Director of Housing and Inclusion
Heidi McDougall, Director of Street Scene
Terry Broderick, Borough Solicitor
Marc Taylor, Borough Treasurer
Ian Gill, Deputy Director of Development & Regeneration
Tracy Berry, Tenant Involvement Manager
Sue Griffiths, Principal Member Services Officer

36 APOLOGIES

Apologies for absence were submitted on behalf of Councillors Gagen, Wilkie and Yates.

37 SPECIAL URGENCY (RULE 16 ACCESS TO INFORMATION PROCEDURE RULES)/URGENT BUSINESS

There were no items of special urgency.

38 DECLARATIONS OF INTEREST

1. Councillor Forshaw declared a disclosable pecuniary interest in agenda item 6e (HRA Mid-Year Review) but considered she was entitled to speak and vote by virtue of an exemption as nothing in the report relates particularly to her relevant tenancy or lease.
2. Councillor J Hodson declared a Disclosable Pecuniary Interest in relation to agenda item 6g (Housing and Planning Act 2016: Civil Penalties & Rent Repayment Orders) as he is a landlord. He left the meeting during consideration of this item.

39 **PUBLIC SPEAKING**

There were no items under this heading.

40 **MINUTES**

RESOLVED That the minutes of the Cabinet meeting held on 12 September 2017 be received as a correct record and signed by the Leader.

41 **MATTERS REQUIRING DECISIONS**

Consideration was given to the report relating to the following matters requiring decisions as circulated and contained on pages 605 – 801 and 883 – 888 of the Book of Reports.

42 **GARAGE STRATEGY 2016/2020- UPDATE**

Councillor Forshaw introduced the report of the Director of Housing and Inclusion which provided an update on the 2016/17 Garage Strategy Action Plan.

Minute no. 13 of the Landlord Services Committee (Cabinet Working Group) held on 2 November 2017 was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group) and the details as set out in the report before it and accepted the reasons contained therein.

RESOLVED (A) That progress to date be noted.

(B) That further funding and capital work activity for the garage stock be included in the Housing Revenue Account (HRA) budget process for future years.

43 **CONFIRMATION OF THE ARTICLE 4 DIRECTION COVERING GRANVILLE PARK CONSERVATION AREA, AUGHTON**

Councillor J Hodson introduced the report of the Director of Development and Regeneration which sought confirmation of the Article 4 Direction in respect of the

Granville Park Conservation Area.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

RESOLVED (A) That the Article 4 Direction which covers Granville Park Conservation Area, as identified in Appendix A to the report be confirmed.

(B) That the Director of Development and Regeneration in consultation with the Portfolio Holder for Planning be authorised to make the necessary arrangements to inform residents and to publish details of the Article 4 Direction.

44

PUBLIC INVOLVEMENT AT MEETINGS - REVISED PROTOCOL

The Leader introduced the report of the Borough Solicitor which outlined proposed revisions to the protocol for public speaking at meetings of Cabinet, Overview and Scrutiny Committees, Audit & Governance Committee and Standards Committee and other related matters raised at the Public Involvement at Meetings Working Group.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

RESOLVED (A) That the revised 'Public Speaking – Protocol' for meetings of Cabinet, Overview & Scrutiny Committees, Audit & Governance Committee and Standards Committee, attached at Appendix 1 to the report (Appendix A), be endorsed and submitted to Council on 13 December 2017 for approval.

(B) That it be noted that a regular press release will be produced highlighting public speaking timescales.

45

TAWD VALLEY PARK MASTERPLAN

The Leader introduced the report of the Director of Leisure and Wellbeing which presented the draft Tawd Valley Park Masterplan.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

RESOLVED (A) That the Tawd Valley Park Masterplan, attached as an appendix to the report, be approved, subject to resource availability, and the project proceeds to the next phase of design and costing of the proposals.

- (B) That the approved Tawd Valley Park Masterplan be circulated for a further short term public consultation, and the Director of Leisure and Wellbeing, in consultation with the Portfolio Holder for Leisure, be authorised to approve any further amendments

46 **HRA MID-YEAR REVIEW**

Councillor Forshaw introduced the report of the Director of Housing and Inclusion which provided a summary of the Housing Revenue Account (HRA) and Housing Capital Programme positions for the 2017/2018 financial year.

Minute no. 14 of the Landlord Services Committee (Cabinet Working Group) meeting held on 2 November 2017 was circulated at the meeting

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee (Cabinet Working Group) and the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED (A) That the HRA and Housing Capital Programme positions be noted.
- (B) That the proposed capital budget adjustments set out in Appendix 2 to the report be endorsed for consideration by Council.
 - (C) That call-in is not appropriate for this item as the report is being submitted to the next meeting of the Executive Overview and Scrutiny Committee on 23 November 2017.

47 **HEALTH & WELLBEING STRATEGY AND DELIVERY PLAN FOR WEST LANCASHIRE**

Councillor Wright introduced the report of the Director of Leisure and Wellbeing which presented the draft Health & Wellbeing Strategy and delivery plan for approval.

The Director of Leisure and Wellbeing circulated additional information and revised recommendations at the meeting.

In reaching the decision below, Cabinet considered the additional information and revised recommendations and the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED (A) That the Health and Wellbeing Strategy and Delivery Plan be approved, subject to any agreed amendments from the Executive Overview and Scrutiny Committee.
- (B) That the Director of Leisure & Wellbeing in consultation with the

Portfolio Holder for Health & Community Safety be authorised to finalise the Health and Wellbeing Strategy and Delivery Plan having considered agreed comments of the Executive Overview and Scrutiny Committee.

- (C) That the call-in procedure is not appropriate for this item as the report will be submitted to the meeting of the Executive Overview and Scrutiny Committee on 23 November 2017.
- (D) That the Director of Leisure and Wellbeing's actions in seeking and obtaining funding from the More Positive Together initiative in West Lancashire be endorsed.
- (E) That the Director of Leisure and Wellbeing take all necessary steps to deliver the More Positive Together initiative in West Lancashire, utilising the externally provided grant of up to £196,000, together with existing resources, as necessary.

48 **HOUSING AND PLANNING ACT 2016: CIVIL PENALTIES & RENT REPAYMENT ORDERS**

Councillor Wright introduced the report of the Director of Leisure and Wellbeing which sought authority to amend the Private Sector Housing Enforcement Policy in light of the new powers provided to Local Authorities under the Housing and Planning Act 2016 (the Act), specifically, civil penalties and rent repayment orders (RROs).

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

RESOLVED That authority be delegated to the Director of Leisure and Wellbeing, in consultation with the relevant Portfolio Holder, to amend the current Private Sector Housing Enforcement Policy to include civil penalties and rent repayment orders as outlined in the report submitted to Council on 18 October 2017 attached at Appendix A.

49 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 (financial/business affairs) of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

50 MATTERS REQUIRING DECISIONS

Consideration was given to the private & confidential reports contained on pages 803 - 882 and pages 889 – 897 of the Book of Reports.

51 MART LANE HALL, BURSCOUGH

The Leader introduced the report of the joint report of the Directors of Development and Regeneration and Leisure and Wellbeing which sought authority to dispose of Mart Lane Hall, Burscough.

A revised report of Directors of Development and Regeneration and Leisure and Wellbeing was circulated at the meeting.

A motion from the Leader was circulated at the meeting.

In reaching the decision below, Cabinet considered the motion from the Leader and the details as set out in the revised report before it and accepted the reasons contained therein.

RESOLVED That disposal of Mart Lane Hall, Burscough shall not be proceeded with at this time.

52 WESTEC DEVELOPMENT UPDATE

Councillor Forshaw introduced the report of the Director of Housing and Inclusion which provided an update on the latest position in relation to the Westec development project, and sought approval to proceed with the project based on tenders received and updated financial appraisal.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein

RESOLVED (A) That the proposed scheme set out in the report be approved for consideration by Council.

(B) That authority be granted to the Director of Development and Regeneration and the Director of Housing and Inclusion to take all steps necessary to appropriate that part of the land being retained by the Council from regeneration purposes to housing purposes.

53 LCC PUBLIC REALM WORK 2018-2021

The Leader introduced the report of the Director of Street Scene which outlined the outcome of negotiations with Lancashire County Council in relation to future

arrangements for the delivery of the public realm works in the Borough.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein

RESOLVED That delegated authority be given to the Director of Street Scene in consultation with the Portfolio Holder for Street Scene to enter into a 3 year partnership agreement for public realm works with Lancashire County Council, as set out in paragraph 4.4 of the report, subject to the cost of these works being contained within the available funding.

Note

No representations had been received in relation to the above items being considered in private.

.....
Leader

Start: 7.00pm

Finish: 8.18pm

PRESENT:

Councillor: J Bullock (Chairman)

Councillors:	M Mills	I Ashcroft
	Mrs M Blake	J Davis
	N Delaney	R Pendleton
	E Pope	L Savage
	D Westley	Mrs M Westley
	Whittington	C Wynn

Officers:

- Director of Housing and Inclusion (Ms J Sinnott-Lacey)
- Deputy Director of Development and Regeneration (Mr I Gill)
- Deputy Director of Leisure and Wellbeing (Mr S Burnett)
- Deputy Borough Treasurer (Mr M Kostrzewski)
- Estates and Valuation Manager (Mrs R Kneale)
- Principal Solicitor (Mrs T Sparrow)
- Principal Overview and Scrutiny Officer (Mrs C A Jackson)

13 APOLOGIES

Apologies for absence were submitted on behalf of Councillor Hudson.

14 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 2, Members noted the termination of membership of the Committee of Councillor Moon and the appointment of Councillor Mrs Westley, for this meeting only, thereby giving effect to the wishes of the Political Groups.

15 URGENT BUSINESS

There were no items of urgent business.

16 DECLARATIONS OF INTEREST

There were no declarations of interest.

17 DECLARATIONS OF PARTY WHIP

There were no declarations of a Party Whip.

18 PUBLIC SPEAKING

There were no items under this heading.

19 MINUTES

RESOLVED: That the minutes of the meeting held on 28 September 2017 be received as a correct record and signed by the Chairman.

20 RELEVANT MINUTES OF CABINET

Consideration was given to the minutes of the meeting of Cabinet held on 7 November 2017.

Questions and comments were raised in respect of:

Minute 42 (Garage Strategy 2016/2020 – Update) – improved visual aspect of the estates; positive feedback of residents; continuing and future delivery / investment for the programme.

Minute 48 (Housing and Planning Act 2016: Civil Penalties & Rent Repayment Orders) – impact, if any, for tenants.

Minute 51 (Mart Lane Hall, Burscough) – explanation of Cabinet decision.

RESOLVED: That the minutes of the Cabinet meeting held on 7 November 2017 be noted.

(Note: The Committee agreed to exclude the Press and Public during consideration of Minute 51 (Mart Lane Hall, Burscough) on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 (financial/business affairs) of Part 1 of Schedule 12A, under Section 100A(4) of the Local Government Act 1972 and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighed the public interest in disclosing the information. At the conclusion of the discussion on Minute 51, the meeting was re-opened to the press and public.)

21 CALL-IN

There were no items under this heading.

22 HRA MID-YEAR REVIEW

Consideration was given to the joint report of the Director of Housing and Inclusion and Borough Treasurer that summarised the Housing Revenue Account (HRA) and Housing Capital Programme positions for 2017/2018 financial year. The report had previously been considered by Cabinet at its meeting on 7 November 2017 and was scheduled to be considered by Council at its meeting on 13 December 2017.

The Deputy Borough Treasurer attended the meeting and provided an overview of the report referring to details as set down in the report and appendices.

RESOLVED: That the HRA and Housing Capital Programme positions be noted.

(Note: Councillor Pope left the meeting whilst this item was under consideration)

**23 HEALTH & WELLBEING STRATEGY AND DELIVERY PLAN FOR WEST
LANCASHIRE**

Consideration was given to the report of the Borough Solicitor that provided details of the decision of Cabinet, at its meeting on 7 November 2017, on the proposed Health and Wellbeing Strategy and Delivery Plan.

Members considered the report of the Director of Leisure and Wellbeing, attached at Appendix A, the proposed Health and Wellbeing Strategy and Delivery Plan at Appendix 1 of that report and the additional information and revised recommendations that had been circulated at Cabinet, at Appendix B.

The views of the Committee were sought on the Strategy prior to consideration by Council at its meeting on 13 December 2017.

The Deputy Director of Leisure and Wellbeing attended the meeting, provided an overview, referring to details as set down in the report, provided clarification on the issues raised and responded to questions.

In discussion questions and comments were raised in relation to the Priorities and Vision for health and wellbeing; its promotion, partnerships; attracting external funding; encouraging leisure participation, particularly amongst youngsters; provision of facilities and ensuring that reference is made to the Strategy within the Local Plan currently being developed.

The participation corporately to the Strategy was acknowledged as was the excellent report and the challenges and ambitions within the Strategy to contribute to the health and wellbeing of West Lancashire residents.

The Deputy Director of Leisure and Wellbeing, on behalf of those who had been involved in bringing the strategy forward, acknowledged the thanks and positive response to the Strategy. He noted the general comments and made an undertaking to continue to seek out initiatives, through local links and sports partnerships, that could benefit, especially young people, in local schools.

RESOLVED: As a consequence of the discussion on the draft Health and Wellbeing Strategy 2018-2021, the agreed comments to the relevant Portfolio Holders be:

- (1) That the following additional phrase (page 33, draft Strategy) be included:

“and work as appropriate with local partners such that they engage in similar actions to apply social value considerations through the procurement cycle, especially where this does not occur already.”

- (2) That reference be made to the Strategy within the Local Plan, currently being developed.

24 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 (financial/business) and paragraph 5 (legal matters) of Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

25 LAND AUCTION UPDATE

Consideration was given to the report of the Director of Development and Regeneration which provided an update on the Land Auction pilot, following a request at the last meeting of the Committee on 28 September 2017.

The Deputy Director of Development and Regeneration attended the meeting provided an overview, clarification on the issues raised and responded to questions.

The Estates and Valuation Manager also attended and responded to questions put to her.

RESOLVED: That the current position in relation to the Land Auction Pilot be noted.

(Notes: (i) Councillor Whittington requested that his vote AGAINST be recorded.
(ii) Councillor Savage left the meeting whilst this item was under consideration.
(iii) Councillor Pope left during consideration of this item and took no further part in the meeting.)

.....
Chairman

CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE

HELD: Thursday, 12 October 2017

Start: 7.00pm

Finish: 9.55pm

PRESENT:

Councillor: N Hennessy (Chairman) D Evans (Vice Chairman)

Councillors:	M Barron	Mrs M Blake
	P Cotterill	S Currie
	T Devine	C Evans
	J Kay	D McKay
	G Owen	F McKenna
	L Savage	Mrs D Stephenson
	D West	D Evans

In attendance:

Councillors G Dowling A Yates

Officers:

Dave Tilleray, Director of Leisure and Wellbeing
John Harrison, Director of Development and Regeneration
Alison Grimes, Partnership & Performance Officer
Mike Kostrzewski, Deputy Borough Treasurer
Tina Sparrow, Principal Solicitor
Simon Burnett, Deputy Director of Leisure and Wellbeing

External attendees: Mr J Grice, Chairman, West Lancashire Community Leisure Trust
Mr M Snaylam, Contracts Manager, SERCO

19 APOLOGIES

There were no apologies for absence.

20 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, Members noted the termination of membership of Councillors Blane, G Hodson, Nixon and Pryce-Roberts and the appointment of Councillors Mrs C Evans, McKenna, Devine and G Owen respectively, for this meeting only, thereby giving effect to the wishes of the political groups.

21 URGENT BUSINESS

There were no items of urgent business.

(Note: The Chairman varied the order the items were considered. Item 12 Sustainability Transformation Plans (STPs) was dealt with after item 9 West Lancashire Community Leisure (WLSL) Annual Report 2017/18 and item 8 was dealt with following Item 12. The minutes follow the order as set down in the agenda.)

22 DECLARATIONS OF INTEREST

1. Councillor Hennessy declared a pecuniary interest in item 9 West Lancashire Community Leisure (WLCL) Annual Report 2016/17 as the Council's representative on the West Lancashire Community Leisure Trust Board and left the meeting during the consideration of this item.
2. Councillor Cotterill declared a non-pecuniary interest in item 16 – Item from the Members' Update (paragraph 3 of the submission) as Chair of the Board of Governors of a school (Lathom High School).

23 DECLARATIONS OF A PARTY WHIP

There were no declarations of a Party Whip.

24 PUBLIC SPEAKING

There were no items under this heading.

25 MINUTES

RESOLVED: That the Minutes of the Corporate and Environmental Overview and Scrutiny Committee meeting held on 13 July 2017 be received as a correct record and signed by the Chairman.

26 PUBLIC INVOLVEMENT AT MEETINGS - PROTOCOL

Consideration was given to the report of the Borough Solicitor on Public Involvement at Meetings – revised protocol, Appendix 1, at pages 137 to 141 and the circulated revised recommendations.

The Committee noted that the Public Participation in Meetings Working Group had now completed its work and considered its request that it continue to allow it to review the introduction of webcasting at meetings, as detailed within the report. Members discussed the merits of the Working Group undertaking such a review but felt that the cost outweighed the benefits.

The Committee thanked the Working Group for all the work that had been undertaken by them and the recommendations that had been brought forward as a result of its work.

RESOLVED: A. That the revised 'Public Speaking – Protocol' for meetings of Cabinet, Overview & Scrutiny Committees, Audit & Governance Committee and Standards Committee, attached at Appendix 1 to the report, be endorsed and submitted to Council on 13 December 2017 for approval.

- B. That it be noted that a regular press release will be produced highlighting public speaking timescales.

- C. That the current facilities/arrangements for people with disabilities accessing meetings of the Council, set out in paragraph 6 of the report, be noted.
- D That the Public Participation in Meetings Working Group be thanked for its work which is now concluded and a review on webcasting at meetings not be undertaken.

27 WEST LANCASHIRE LEISURE (WLCL) ANNUAL REPORT 2016/17

Consideration was given to the presentation by Mr Jason Grice, Chairman of West Lancashire Community Leisure Trust which was supported by a series of slides as contained on pages 203 to 28 of the Book of Reports.

The Chairman of the Leisure Trust acknowledged the good work undertaken by the Trust Members throughout the year. The presentation included reference to the:

- Vision of WLCL to provide a range of healthy and recreational activities to the community of West Lancashire.
- Trust's Charitable Status – First report to Charities Commission completed.
- Facilities – Burscough Sports and Fitness Centre; Park Pool (Ormskirk); Nye Bevan Pool (Skelmersdale); Banks Leisure Centre and Beacon Park Golf Course.
- Community Engagement and Participation – Chairman's Cup (football event); Schools Triathlon; service provision / activities on offer to all age groups.
- Delivery and Partnership Working – Active West Lancs; Active Schools in Skelmersdale; School Sports Partnership; Beacon Play Area.

In relation to the operation over the previous 12 months, the Chairman made reference to:

- Income generation in 2016 (Wetside; Dryside; Health & Fitness; F & B and operational)
- Increased patronage (Wetside and Dryside Visits)

He then went on to provide details of the highlights in 2016 that included:

- Recognition of a staff member by SERCO for their swift actions assisting two leisure users in a medical emergency.
- The re-opening, following refurbishment, of Nye Bevan, Burscough and Park Pool Gyms.
- Opening of 3G Pitch at Burscough.

In conclusion of the review, reference was made to the opportunities, challenges and the way forward for the coming year that included: reference to the challenge to

increase patronage; growth of the business; diversification / further development of Beacon Park; continuous improvement of leisure facilities and development of staff and working with partners and community groups to offer more participation opportunities.

The Chairman emphasised the importance of the community based facilities and its economic value of the Leisure Trust in the local community.

Comments and questions were raised in respect of the following:

- Competition from other sport facilities providers – Edge Hill University; gyms in neighbouring authorities (Southport)
- Pricing bands of activities across the Centres.
- Promotion and advertisement of the sporting facilities – targeting users (web-based advertisement; leaflet dropping)
- Negative publicity – impact on facilities
- Staffing at busy times – Park Pool
- Charitable Status – benefit to users; impact on service delivery
- Staffing levels – Park Pool; reductions.
- Trust Board – governance and membership.

The Contracts Manager of WLCL contributed to the discussion and responded to questions. He provided additional information in relation to investment in staff; percentage of employees who live and work locally and flexible working arrangements.

The Chairman provided further clarification on the vision of WLCL going forward and emphasised the strong core membership of the Trust, who are volunteers, the skills they brought to the role and the education programme for trustees.

On behalf of the Committee, the Vice-Chairman thanked the representatives from the Leisure Trust for their attendance, the informative presentation and contribution to the discussion.

RESOLVED: That the performance of West Lancashire Leisure/Serco for the previous 12 months be noted and the representatives be thanked for their presentation and attendance.

(Note: The Chairman, who had declared a pecuniary interest in this item, left the meeting room whereupon the Vice-Chairman chaired the meeting for this item of business.)

28 QUARTERLY PERFORMANCE INDICATORS (Q1 2017-18)

Consideration was given to the report of the Borough Transformation Manager and Deputy Director of Housing & Inclusion which detailed performance monitoring data for the quarter ended 30 June 2017, as contained on pages 143 to 159 of the Book of Reports. The report had previously been considered by Cabinet at its meeting on 12 September 2017.

In discussion Members raised questions and comments in respect of the following performance indicators:

- WL108 (Average answered waiting time for callers to the contact centre) / WL90% of Contact Centre calls answered – reasons for dip in performance; impact of Green Waste Collection service; promotion of interactive voice response; impact of the promotion of the digital agenda on future performance targets.

The Partnership and Performance Officer attended the meeting provided clarification on the points raised and noted the concern in relation to the commentary reason related to the promotion of the digital agenda as an impact reason on future performance targets.

RESOLVED: That the Council's performance against the indicator set for the quarter ended 30 June 2017 be noted.

29 REVIEW TOPIC 2017/18 AND CONFIRMATION OF WORK PROGRAMME

Consideration was given to the report of the Borough Solicitor that detailed the outcome of the scoring exercise held on 13 July 2017 including the recommendation that the priority topic 'Community Involvement in Service Delivery' be included in the Work Programme 2017/18 for in-depth review.

RESOLVED: A. That the results of the scoring exercise (Appendix A) be noted and the recommendations therein be actioned and endorsed.

B. That the topic selected for review in the 2017/18 Work Programme of the Committee be: 'Community Involvement in Service Delivery'

C. That a presentation on the selected topic be provided and draft Project Plan for the review be prepared.

D. That the Work Programme for the Corporate and Environmental Overview and Scrutiny Committee as set out below be confirmed and included on the Council's web site.

'Corporate and Environmental Overview and Scrutiny Committee

The Committee conducts in-depth reviews/policy development as set out in its work programme.

The Committee considers, as part of its routine work:

- Items referred from "Members Update" at the request of a Member
- Members items/Councillor Call for Action (CCfA)
- Performance management
- Acts as the Council's Crime and Disorder Committee
- Recommendations from previously conducted reviews

The Member Development Commission will continue its work during 2017/18.

- E. That a press release be prepared and issued to inform local residents of the chosen review topic to be included in the Committee's Work Programme 2017/18.

30 SUSTAINABILITY TRANSFORMATION PLANS (STPS)

Consideration was given to the presentation by the Chief Officer of the West Lancashire Clinical Commissioning Group, Mr Mike Maguire, accompanied by Mr Carl Ashworth, CSU Service Director, Commissioning Support Unit (Midland and Lancashire), on 'Strategic Transformation Plans – The wider system; our partners and us'. The presentation was supported by a series of slides as contained on pages 219 to 232 of the Book of Reports.

In his presentation the Chief Operator (WLCC) provided information on the emergence of STPs, the national picture and detail in relation to the local context, including the complexities in terms of the footprint of West Lancashire and the significant differences in neighbourhood composition across West Lancashire (Ormskirk conurbation to the west; the northern parishes to the north and Skelmersdale to the east).

The CSU Service Director provided information on Lancashire health provision, from a West Lancashire perspective, and its health care partners.

The detail of the presentation included reference to the Healthier Lancashire and South Cumbria STPs, citing the priorities and processes going forward to manage demand on health care in a more efficient and different way.

Mr Maguire explained the impact of Healthier Lancashire and South Cumbria provision for West Lancashire including standardisation of Accident and Emergency; Urgent Treatment Centres; national investments to progress the neighbourhood agenda and the alignment of Mental Health to bring a more collaborative approach.

The geographical position of West Lancashire meant that, as well as accessing Lancashire health provision West Lancashire residents also accessed health services in Merseyside and Greater Manchester. The impact of the Cheshire & Merseyside STP in terms of provision was referenced, including the Care for Your programme, the aim of the programme and the health partners involved.

In conclusion reference was made to the CCG view to ensure that the focus continues to be what is right for the needs and requirements of the West Lancashire population.

In discussion comments and questions were raised in relation to:

- Challenges going forward for the CCG – demand for its services; impact of funding gaps; statutory duty; pressure on the system.
- Targets – efforts / initiatives to cut out inappropriate waste; surgical procedures (levels of treatment)
- Protection of the health provision in West Lancashire
- Social Care – changes in local provision
- Devolution – impact on West Lancashire
- Health Prevention – future initiatives (engaging with businesses; healthier workforce)
- Initiatives associated with life expectancy (targeting specific diseases – lung; COPD; cancer)
- Encouraging early intervention – early detection; early presentation; screening; community engagement
- Recruitment – Impact on GPs; European and international.

The Chief Operator and CSU Service Director contributed to the discussion and provided clarification on the points raised.

The Chairman, on behalf of the Committee, thanked the presenters for their attendance and contribution to this item.

- RESOLVED: 1. That the presentation be noted.
2. That health outcomes for local residents continues through the Health and Wellbeing Partnership, Well Skelmersdale and other initiatives.

31 COMMUNITY INVOLVEMENT IN SERVICE DELIVERY REVIEW

Following agreement by the Committee to undertake an in-depth study entitled 'Community Involvement in Service Delivery' the following two items were considered.

32 COMMUNITY INVOLVEMENT IN SERVICE DELIVERY

Members considered an introduction to the review 'Community Involvement in

Service Delivery' by the Director of Leisure and Wellbeing. Mr Tilleray provided an overview of proposals for the review to look at how community groups could be involved in service delivery in their local communities. It was anticipated that a Guidance /Information pack would be developed to provide support information for community groups wishing to get involved in the management of a local service. The review is expected to last approximately 10 to 12 months, culminating with a final review report with recommendations coming forward at the end of the process.

RESOLVED: That the presentation be noted.

33 PROJECT PLAN

Consideration was given to the draft Project Plan as set down at pages 173 to 117 of the Book of Reports.

Members agreed the Project Plan that would be reviewed at each meeting and the timescale to complete its work by July 2018.

RESOLVED: That the Project Plan be agreed.

34 MINUTES OF THE MEMBER DEVELOPMENT COMMISSION

Consideration was given to the Minutes of the Member Development Commission meeting held on 21 September 2017.

RESOLVED: That the Minutes of the Members Development Commission meeting held on 21 September 2017 be noted.

35 MEMBERS' ITEMS/COUNCILLOR CALL FOR ACTION (CCFA)

Consideration was given to the report of the Borough Solicitor that advised the Committee of following three items submitted by Members, attached as appendices, as contained on pages 183 to 192 of the Book of Reports.

**36 NEED FOR CLARITY ON HOW PLANNING COMMITTEE CONSIDERS
PRECEDENCE AND COMPARABILITY**

Consideration was given to the Members' Item, submitted by Councillor P Cotterill, entitled 'Need for clarity on how planning committee considers precedence and comparability', as set down at Appendix A. Councillor Cotterill gave an overview of his request and the reasons why the Committee should consider the item further.

At the request of the Chairman, the Director of Development and Regeneration, who was in attendance, addressed the Committee and provided clarification in relation to consideration of planning matters, referring to the process, procedures and legislative duty and the pre-planning advice service. He made an undertaking to place an Information Report on the Planning Committee agenda providing advice to Members in relation to "precedent" and "comparability" as it related to planning legislation.

RESOLVED: A. That the Member Item, detailed at Appendix A, be noted.

- B. That the item not be considered further as the Director of Development and Regeneration had made an undertaking to provide further information to Planning Committee Members in relation to “precedent” and “comparability” as it related to planning legislation.

(Note: During consideration of this item, Councillors Devine, D Evans and McKay declared a non-pecuniary interest as Members of the Planning Committee. They were able to participate as they had taken no view on this matter.)

37 POOR RESPONSE FROM LCC ON DRAINAGE COMPLAINT

Consideration was given to the Members’ Item, submitted by Councillor P Cotterill, entitled ‘Poor response from LCC on drainage, as set down at Appendix B. Councillor Cotterill gave an overview of his request and the reasons why the Committee should consider the item further.

Following the discussion it was agreed to note the concern and refer the matter to Lancashire County Council.

RESOLVED: A. That the concern be noted.

- B. That the matter be referred to Head of Flood Risk Management, Lancashire County Council as the issue raised is not within the remit of the Council.

38 HURSTON BROOK FLOOD RISK STUDY

Consideration was given to the Member Item/Councillor Call for Action, submitted by Councillor A Yates, entitled ‘Hurlston Brook Flood Risk Study’, as set down at Appendix C. Councillor Yates gave an overview of his request and the reasons why the Committee should consider the item further.

Following consideration it was agreed that in order to consider the Member Item /Councillor Call for Action, that a request be made for a representative of United Utilities to attend a future meeting of the Committee in relation to the matter raised.

RESOLVED: A That the concern raised be noted.

- B That a request be made to United Utilities for a representative to attend a future meeting of the Committee to respond to matters raised within the Member /Councillor Call for Action request.

**39 ITEM FROM THE MEMBERS' UPDATE - ONE WEST LANCS THEMATIC
GROUPS NOTES & MINUTES**

Consideration was given to the Members Update Request submitted by Councillor Cotterill raised in relation to One West Lancs Thematic Group Notes & Minutes.

The Director of Leisure and Wellbeing provided a response in relation to the process regarding the circulation of minutes, prepared by bodies external to the Council.

In respect of point 3 of the request, as set down at page 193 of the Book of Reports in relation to the prevention work planned/reviewed, an undertaking was made to circulate information to Members on the CSE Teacher Training Programme; Violence against Women and Girls, the successful Home Office Bid and the West Lancashire Community Safety Partnership, CSE Teacher Training Project Survey Results.

RESOLVED: That the response be noted.

40 WORK PROGRAMME - NEXT MEETING

Consideration was given to items on the work programme, as known, due to considered at the next meeting of the Committee scheduled to be held on 4 January 2018.

RESOLVED: That the work programme for the next meeting, scheduled to take place on 4 January 2018, be noted.

.....
Chairman

LICENSING SUB-COMMITTEE

HELD: Friday, 27 October 2017

Start: 10.30 am

Finish: 11.30 am

PRESENT:

Councillor: N Delaney (Chairman)

Councillors: T Devine J Kay

In attendance: Mr & Mrs Williams (Applicant)
Mrs M Gibson (Objector)
Ms R West

Officers: Kay Lovelady, Principal Solicitor
Michaela Murray, Senior Licensing Officer
Julia Brown, Member Services/Civic Support Officer

8 **APOLOGIES**

There were no apologies for absence.

9 **MEMBERSHIP OF THE COMMITTEE**

There were no changes to Membership of the Sub – Committee.

10 **URGENT BUSINESS**

There were no urgent items of business.

11 **DECLARATIONS OF PARTY WHIP**

There were no declarations of Party Whip.

12 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

13 **MINUTES**

RESOLVED: That the Minutes of the meetings held on 24 May 2017 and 6 June 2017 be noted.

14 **LICENSING HEARING PROCEDURE**

The Chairman outlined the Licensing Hearing Procedure.

15 **APPLICATION FOR A PREMISES LICENCE IN RESPECT OF 5 THE COMMON, PARBOLD, WIGAN, WN8 7HA**

Consideration was given to the report of the Director of Leisure and Wellbeing Services as contained on pages 257 to 289 of the Book of Reports in respect of an Application for a Premises Licence in respect of 5 The Common, Parbold, Wigan WN8 7HA.

In considering this matter the Sub – Committee had regard to its Licensing Policy and the guidance issued under S. 182 of the Licensing Act. It considered the relevant Licensing Objective on this occasion was the 'Prevention of Public Nuisance'.

On hearing evidence from the Applicant and Objectors the Sub – Committee:-

- RESOLVED: A. That, the premises shall be open to the public between 07.00 hours to 21.00 hours Monday to Sunday.
- B. That the sale of alcohol shall be permitted between 11.30 hours and 21.00 hours Monday to Sunday.
- C. That the provision of recorded music shall be permitted between 11.30 hours and 21.00 hours Monday to Sunday.
- D. That, the DPS or their nominated representative shall conduct regular assessments of the noise emanating from the premises on every occasion the premises are used for regulated entertainment and shall take steps to reduce the level of noise where it is likely to cause a disturbance to local residents. A written record shall be made of the assessments in a log book kept on site for that purpose and shall include the time and date of the checks, the name of the person undertaking the checks and the results including any remedial action. The log book shall be made available to any authorised person on request.
- E. That signage will be displayed asking customers to respect the needs of the local residents.

.....
Chairman